### **HOW TO REGISTER THROUGH RUGBY XPLORER**

1) Go to [RUGBY XPLORER website](https://myaccount.rugbyxplorer.com.au/) (link opens in new tab).

2) Enter your email address

-If you have an existing Rugby Xplorer account, you will be prompted to log in - go to step #6

-If you do not have a Rugby Xplorer account, you will be prompted to create one:

3) Create your account and sign up (make sure “USA Rugby” is selected in the Rugby Region field)

4) Verify your account from the email you entered

5) Create your password and confirm

6) Log into your account

7) Click "Register" in the upper left hand corner of the screen

8) Click "Find a Club"

9) Select the person you want to register (if listed) or click "Link a New Person" and enter their information.

10) Search "Pleasanton Cavaliers Rugby" in the search bar and select it

11) Choose "Player/Coach/Admin" depending on what you are registering as, then choose your "Registration Type" and choose "Season" under the "Duration" drop down

12) Confirm all personal information is correct and update your emergency contact details

13) Agree to the terms and conditions

14) Please hit process payment, no payment is needed from you